



Mechanical Contractors Association of Saskatchewan

Continuous Training Certified

QUESTIONS AND ANSWERS FACT SHEET

1. Do I have to be a member of MCAS?

Yes, you must be a member of MCAS. The program was created specifically with members in mind, to showcase and celebrate those members who are dedicated to continuous training within their industries. Contractor, Affiliate and Professional Members can all enroll in the Continuous Training Certified Program.

2. What kinds of courses can I use towards certification?

In addition to MCAS training courses, the following can count toward certification: supervisory and management training, technical and industry courses, Gold Seal Courses and Safety Training. Courses that DO NOT count towards CTC credits are all Apprenticeship courses and courses required for accreditation for your specific trade.

3. How do the credits work?

1 credit equals 1 full day of training. You must obtain 1 credit for every 4 employees. This means that if your company has 12 employees (including office staff), you must have 3 credits to qualify. Three credits are equal to 3 full days of training, 6 half days of training, or other varied combinations. Training taken during the calendar year qualifies for that calendar year. Please contact the MCAS office for more information on how credits work.

4. Do I have to provide proof that my employees attended training?

Yes. We require documentation that employees attended training. This could include a certificate of completion, document stating you passed that course, or attendance records such as a sign in sheet.

5. What will I receive once I'm certified?

You will receive a certification package, which will include:

- ✓ Framed certificate for display in your office
- ✓ Vehicle decals, up to 5 per certified member, with additional available for a small fee
- ✓ Use of the Continuous Training Certified logo on your website, letterhead and other documentation
- ✓ Ad copy for use in your local paper

6. How do I apply?

There is an Enrollment Form and a Course Documentation Form available on our website at www.mca-sask.com/training or contact MCAS at 306-664-2154 or by email admin@mca-sask.com details. Please submit all required documentation.

