

Refrigeration and Air Conditioning Mechanic
 Annual Trade Board Meeting
 October 2, 2018
 Davidson, Saskatchewan



Board Members

Present:

Darryl Fiala
 Jeremy Flamand

Rick Juba
 Don Lyons

Kerry Yuzik

Saskatchewan Apprenticeship and Trade
 Certification Commission (SATCC)

Jeff Ritter, Chief Executive Officer
 Loreena Spilsted, Chief Operating Officer

Chelsea Coupal, Director, Communications and
 Marketing
 Kevin Graham, Director, Field Services

Dean Frey, Acting Director, Program Development
 Quinn La Valley, Program Development Officer

Training Provider(s)

Lee Blakely, Refrigeration and A/C Program Head,
 Saskatchewan Polytechnic, Saskatoon Campus

Call to order: 10:30h			
Agenda Item	Discussion	Motion	Action
1. Introductions and Approval of the Agenda		M/S Kerry Yuzik/Don Lyons to recommend approval of the agenda. Carried.	
2. Approval of the Minutes and the Business Arising From the Minutes		M/S Don Lyons/Darryl Fiala to recommend approval of the following minutes: <ul style="list-style-type: none"> October 2, 2017 Annual TB meeting January 5, 2018 TB meeting January 16, 2018 CEDB meeting April 23, 2018 CEDB meeting June 18, 2018 TB meeting June 20, 2018 CEDB meeting 	

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		Carried.	
3. Board Member Issues	<ul style="list-style-type: none"> Quinn La Valley was asked to share the responses to the suggestions made by the board during the review of the new RSOS document. The development of a HVAC service technician course at Saskatchewan Polytechnic was discussed. Trade board members have questions on who will be taking this course and what work graduates will be completing in industry. The board would like SATCC to make sure non Refrigeration and Air Conditioning Mechanic (RACM) apprentices and journeypersons are not going out and doing RACM work. 		Quinn La Valley to pass concerns on to Kevin Graham - Director of Field Services
4. Discussion with the SATCC CEO	<ul style="list-style-type: none"> Jeff Ritter explained the AMS project in great detail and answered TB members questions. The trade board was very positive to the idea of the AMS system. 		
5. Discussion with the SATCC COO	<ul style="list-style-type: none"> Don Lyons asked for statistics for SYA program showing in which trades SYA graduates are working. Loreena Spilsted discussed that those stats should be available and that SATCC is able to break this down by trade. Loreena Spilsted explained that the high paying trades are getting more response from SYA students. Darryl Fiala mentioned a large number of apprentices do not have strong mechanical skills. Loreena Spilsted mentioned the high school program, that allows students to work with a trade shop, which gives them credit for graduation. Increasing the enrolment of high school students in the trades will hopefully give them exposure to mechanical skills at an earlier age. Loreena Spilsted explained a new female apprentice grant, up \$3000 credit for the first two years of apprenticeship training. This will be implemented in January 2019. Loreena Spilsted asked if field staff has been at employers, the TB members mentioned they have not seen the staff very often. She explained SATCC has only 15 field staff to cover the province. 		Quinn La Valley to request SYA stats from Chelsea Coupal.
6. Discussion with the SATCC Director of Program	<ul style="list-style-type: none"> Don Lyons asked about statistics from Chelsea Coupal about SYA program, how many kids are taking what trade. Chelsea Coupal explained the SYA program is supposed to be all encompassing training to give the students experience in different trades. 		

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Development or Other Directors/Managers	<ul style="list-style-type: none"> Chelsea Coupal mentioned surveying students after a presentation to see which trades appeal to the students after the presentation of the program. The trade board is concerned their trade is not getting enough exposure. Jeff Ritter mentioned that there are 2 new SYA assistants to help grow the program in the province. 		
7. Training Provider Reports	<ul style="list-style-type: none"> Lee Blakely provided information on apprenticeship and pre-employment classes, shop equipment, instructors, updating of training, products and innovations. Trade board mentioned they may be able to donate equipment. 		Lee Blakely to follow up with trade board members for donations of equipment.
8. Program Development Officer (PDO) Report and <i>Fast Fact</i> Sheet for Board Members	<ul style="list-style-type: none"> Quinn La Valley PDO provided statistics on apprenticeship and examinations numbers, and Curriculum and Examination Development Board and/or Trade Examining Board meetings. A <i>Fast Fact</i> sheet was distributed as an interim information document. Quinn La Valley PDO reminded the group that the information outlined on the <i>Fast Fact</i> sheet is not for public disclosure or circulation, as the 2017-2018 Annual Report has not yet been released. 		
9. Harmonization Updates/Other	<ul style="list-style-type: none"> Quinn La Valley PDO provided background regarding recent harmonization developments. Quinn La Valley explained that the harmonized curriculum sequencing development has started with Lee Blakely and will be reviewed by the board when finished. 		
10. Industry Growth Predictions	<ul style="list-style-type: none"> Kerry Yuzik said there is demand in Swift Current. All TB members said they are looking, but are finding it hard to find experienced people. Industry demand should be steady or slightly increase in the upcoming year. TB members mentioned that in the upcoming years there will be a large demand due to the retirement of a large number of journeypersons. 		<ul style="list-style-type: none"> Janise Lussier to note.
11. Review Trade Time Credits (as required)	<ul style="list-style-type: none"> No changes were required at this time. 		
12. Board Membership	<ul style="list-style-type: none"> No recommendations were made at this time. 		

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13. Election of Chair		M/S Kerry Yuzik/Rick Juba to recommend the appointment of Don Lyons as Chair for the RACM Trade Board for the coming year. Carried.	<ul style="list-style-type: none">Abby Schoonmaker/Vivian Adzanu to process.
14. Adjournment		M/S Darryl Fiala/Rick Juba to adjourn. Carried.	
Adjournment: 15:00h			