

1. Approval of agenda

M/S Bob Livingston/Doug Ball approval of the amended agenda.
Carried.

2. Approval of minutes and business arising from the minutes

M/S Doug Ball/Bob Livingston moved acceptance of the minutes as presented.

3. Board member issues

Trade Board Attendance:

The Trade Board members present recommends that the Commission Board of Directors develop a policy on board attendance to facilitate removal of non-attending members. The board recommends removal of any board member who misses 2 meetings with out responding to the meeting invitation. Additionally any member who misses 3 meetings in a row even with responding to invitations be removed as well. Finally, that board member attendance be one of the criteria looked at when appointing members to a new term

Ratio:

The Trade Board members present expressed that they would like to see the Alberta model adopted here. In Alberta 4th year apprentices don't count in the ratio calculation. The board felt this would help industry and make room for more apprentices in our system. They noted that 4th year apprentices require minimal supervision and often aid in the supervision of lower level apprentices. The board wanted it noted that would not support an extension of the Alberta model that would exclude 3rd year apprentices as well.

Apprentices that fail level training:

SATCC's current policy for assigning seats for technical training gives preference to apprentices with the most trade time. This policy winds up giving preference to apprentices who failed their last technical training level as they will have more trade time then newly progressing apprentices. The trade board members present recommend that SATCC management review this policy to remove the preferential treatment for failed apprentices

Special permit:

The board requested clarification of the rules around special permits. Karen agreed to include the regulation surrounding special permits to the minutes.

A-22.2 REG 3 Part III Compulsory Apprenticeship Trades and Sectors Exemptions from certain requirements

27 (2) The commission may issue a special permit authorizing a

**No Quorum
therefore all
decisions must
be validated by a
conference call.**

Allan Hackman to
note.

Rick Ewen to
follow up.

Karen to action.
Completed.

tradesperson to work in a compulsory apprenticeship trade if
(a) the tradesperson applies to the commission for a special permit,
and
(b) the commission is satisfied that the tradesperson commenced work
in the compulsory apprenticeship trade:
(i) before December 1, 1976, in the case of the electrician, plumber
and sheet metal worker trades,
(ii) before December 1, 1988, in the case of the refrigeration mechanic
trade; or
(iii) before the trade was designated as a compulsory apprenticeship
trade pursuant to these regulations, in the case of a trade not
mentioned in sub-clause (i) or (ii).

4. Program reports (by training deliverer, where applicable)

Clint Lybeck presented the program report including details about both the pre-employment and apprenticeship programs.

5. Program development officer report and HR plans.

Karen Frenette provided statistics on apprenticeship and examination numbers, and CEDB board meetings. The Human Resource plans were distributed.

6 Industry growth predictions and human resource requirements -

Members indicated that they felt this industry will be a "4" in the coming year.

7. Review trade time credits

No changes required at this time

8. Review curriculum and exam development board and trade examining board membership

Karen let the board know that Larry Johnson has resigned from all board positions as he will be in Nicaragua 9 months every year.

M/S Bob Livingston/Doug Ball nominated Lee Bunes for appointment to the CEDB.

The trade board members present recommend asking Darren Degelman and Richard Schrivener join the CEDB

9. Elect chair

M/S Doug Ball nominated Bob Livingston for chair

10 New business

Doug Muir to note

Rob Johns to follow up with conference call.

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HVAC:

Doug Yarnell asked for natural gas/propane certification or endorsement for HVAC service be added to the agenda. As Doug was unable to attend the meeting, Karen gave the board an update on the status of this on-going project. Doug Muir has written Brian Krasium, Manager Codes and Standards Compliance requesting a restricted license for tradespersons doing service work on these units. SATCC is awaiting his response.

Employer input:

Doug Yarnell's second agenda item was employer input on training/certification. As Doug was unable to attend the meeting, Karen gave an overview of the role of curriculum and examination development boards and explained how employers on those boards can affect both curriculum and certification standards and processes.

Trade time assessment:

Bob Livingston added trade time assessment to the agenda. Discussion surrounding complaints about apprentices going to technical training without appropriate trade experience using disproportionate instructor time. Rick Ewen joined the discussion and suggested that in the future, when a board member is aware this type of situation, please call Loreena LaPlante, Field Manager. She will have her staff verify the apprentice is being exposed to work of the trade.

11. Adjournment

M/S Doug Ball/Bob Livingston motioned adjournment. Carried

Minutes approved by board chair October 19, 2006.