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**Steamfitter - Pipefitter Trade Board Meeting, October 18, 2005  
Davidson Sask.**

**Present:**

**Members:**

Ken Busch  
Blair Carlson  
Dwayne Currie

Rick Diederich  
Doug Freeman

**Apologies:**

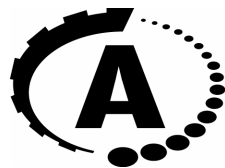
Dave Flamand

**SATCC:**

Bob Guthrie, CEO  
Doug Muir, Director  
Al Douglas, Assistant Director/Industry Liaison  
Rob Johns, Program Development Officer

**SIAST:**

Denis Caron, Dean, Industrial Division  
Tim Wall, Program Head Woodlands Campus



**ApprenticeshipWorks**  
S A S K A T C H E W A N

1. Approval of agenda:

**M/S Rick Diederich/Doug Freeman to approve agenda. Carried.**

2. Approval of minutes and business arising from the minutes:

**M/S Blair Carlson/Dwayne Currie to approve the minutes of the October 18, 2004 Trade Board meeting. Carried.**

- Regarding the outstanding issue of substitute teachers from the October 18, 2004 TB meeting, Tim stated that SIAST management thinks this is a possibility. The problem is finding someone to walk into a classroom environment not knowing what happened yesterday, or what is to happen tomorrow, let alone finding anyone that can be called on an hours notice to come in for a day or two. TB members are asked to supply the names of individuals who might fit this requirement. Retired people were a suggested course of action. Ken Busch said there may be a way he could be made available for these duties from time to time. He will follow up with Tim.

Action by TB members and Ken Busch required.

3. Board Member Issues:

- Al Douglas joined the meeting to update TB members on the progress achieved through the various Packaged Rooftop Service Technician (PRST) meetings. TB members discussed the proposed mandatory requirements regarding certification, training and required hours for this certification ending with the following:

**M/S Dwayne Currie/Blair Carlson to recommend that a minimum of 6 months/900 hours of supervised PRST work be required in addition to the journeyman certification and required training to attain the PRST certificate. Carried unanimously.**

Al Douglas to note.

It could not be determined at this time if new installation of this type of equipment would qualify for this required trade time. Al Douglas hopes to have the next steering committee meeting in early November.

4. Youth Apprenticeship Program: Bob Guthrie joined the meeting to discuss this new program.

- Regarding the proposal to grant 100 hours of trade time for each level of Apprenticeship Awareness taken during high school to a maximum of 400 hours:

**M/S Ken Busch/Dwayne Currie to approve this concept. Carried unanimously.**

Bob Guthrie to note.

5. Program Reports:

- Tim Wall provided information regarding renovations, new equipment, capacity, class information, instructor changes and innovations in training.
- A discussion was held regarding code books. Trade board members felt that certain code books should be included in all apprentice's tool boxes.

**M/S Dwayne Currie/Ken Busch to recommend that apprentices be required to purchase the current National Plumbing Code and the CAN/CSA-B149.1-05 Natural Gas and Propane Installation Code to be brought to Level 1 technical training. Carried unanimously.**

Rick Ewen to forward recommendation.

- A discussion was held regarding the continued lack of proper training space for this trade at SIAST Kelsey Campus. This board was led to believe that as part of the upcoming expansion to this facility, steamfitter-pipefitting would be allotted approximately 5000 sq. ft. of space. This now appears to be far from what is to occur. TB members asked to be invited to a tour of the facility so suggestions to SIAST can be based on visual perspectives of the existing and proposed shop/classroom space. As well, TB members can then justify their suggestions through reasoning to SIAST management. Tim Wall said this tour would be set up for Friday, October 21.

6. Program Development Officer report:

- Rob provided statistics on apprenticeship and examination numbers, and CEDB board meetings. The revised Human Resource plan was distributed and reviewed.

7. Industry growth predictions and human resource requirements:

- A discussion was held regarding the Construction Sector Council's Labour Market information for Saskatchewan. Trade Board members amended the findings for steamfitter-pipefitters, construction contractors and supervisors and construction managers. Rob detailed the amendments on his copy of the documents and has forwarded these to Doug Muir.
- Trade Board members were asked the question "What is wrong

with apprenticeship?" Responses hoped that the Commission can continue to work to attract apprentices to all trades in any way possible. In fact, this type of promotional work will require an even higher priority almost immediately. Otherwise, the apprenticeship training system continues to satisfy industry in general.

Doug Muir to note.

- Members indicated that they felt the number of new apprentices will be increasing in the coming year. Possibly as much 50% due to the work that is present and expected to be upcoming.

Sharon Chuka to note.

8. Review trade time credits:

- Although none are particularly required at this time, the procedure dealing with trade time should be reviewed. A special meeting is not required at this time, just add it to the agenda of the next CEDB and invite Glenn Heisler (Trade Assessor) to attend.

Rob to note.

9. Review curriculum and exam development board and trade examining board membership:

- TB members provided information changes to their list. Otherwise all board lists are fine as they are at present.

Rob to forward changes.

10. Elect chair:

- This item was deferred until the next TB meeting as this board expires on January 31, 2006.

Rick Ewen to note.

11. New business: Done during other areas of the agenda.

12. Adjournment

**M/S Doug Freeman/Dwayne Currie to adjourn. Carried unanimously.**

**Minutes approved by Trade Board chair Blair Carlson on October 24, 2005.**